



founded 1905

Sacred Heart Canossian College of Commerce

嘉諾撒聖心商學書院

34 Caine Road – Hong Kong

Tel 2522 8290 Fax 2524 8835 www.shccc.edu.hk admin@shccc.edu.hk

Registration for the Academic Year 2011 – 2012
Reminder (for Current Students)

All current students who wish to continue their studies at SHCCC in 2011 – 2012 must complete the registration process on or before 9 July 2011. Students are reminded for the following important information to facilitate the registration process:

(1) Date, Time & Venue of Registration

- 7 July 2011, Thursday (after the Graduation & Prize Giving Ceremony*)

Classes (in 2010 – 2011)	Room Allocated
ADA1	301
ADA2	401
ADBA1	203
ADBA2	201
ADMM1	302
ADMM2	303

* Graduation & Prize Giving Ceremony will be held from 3 pm – 4:15 pm

- 9 July 2011, Saturday, 10 am – 12 nn

Classes (in 2010 – 2011)	Room Allocated
S6	501
CBA1	301
CBA2	302
CBA3	303
DA1	503
DA2	604
DBA1	202
DBA2	201
DBA3	203
DBA4	502



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(2) Instructions for Tuition Fee Payment

i) Payment Schedule

Students are required to settle the tuition fee according to the following schedule:

Classes (in 2011 – 2012)	*Amount of Tuition Fee (1 st Installment)	Payment Deadline
PDA	HK\$3,460	On or before 7 July 2011
PDBA		
PDMM		

* Total tuition fee per year for the above 3 programmes in 2011 - 2012 is HK\$34,600, to be paid by 10 installments (HK\$3,460 x 10 = HK\$34,600 per programme).

Classes (in 2011 – 2012)	Amount of Tuition Fee* (1st Installment)	Payment Deadline
S7	HK\$4,610 (Note 1)	On or before 9 July 2011
DBA	HK\$2,998 (Note 2)	
ADA	HK\$3,229 (Note 3)	
HDBS	HK\$6,975 (Note 4)	

Notes:

1. Total tuition fee per year for S7 in 2011 – 2012 is HK\$32,270 paid by 7 installments (HK\$4,610 x 7 = HK\$32,270).
2. Total tuition fee per year for DBA in 2011 – 2012 is HK\$29,980 paid by 10 installments (HK\$2,998 x 10 = HK\$29,980).
3. Total tuition fee per year for ADA in 2011 – 2012 is HK\$32,290 paid by 10 installments (HK\$3,229 x 10 = HK\$32,290).
4. Total tuition fee per year for the HDBS in 2011 – 2012 is HK\$39,900 paid by 4 installments (HK\$9,975 x 4 = HK\$39,900) paid in July 2011, October 2011, January 2012 & April 2012. Students promoted from DBA who pass all modules, with cumulative GPA 2.00 or above, and register on or before 9 July 2011 will be granted an “Academic Advancement Scholarship” of HK\$3,000 and will be deducted from the 1st installment of tuition fee (HK\$9,975 – HK\$3,000 = HK\$6,975). Students who register after 9 July 2011 or do not fulfill the said academic requirements will not be entitled for the HK\$3,000 scholarship and will be charged for the full payment of HK\$9,975.

* **All tuition fees are subject to approval of the Education Bureau.**

ii) Payment Methods

All students are required to settle the tuition fees by crediting the right amount to the following College bank account and **return the bank receipt on the date of registration to their class mentors:**

- Name of Bank: Industrial and Commercial Bank of China (Asia) Limited (ICBC)
- Account No.: 701030003238
- Name of Account Holder: Sacred Heart Canossian College of Commerce

For any enquiries regarding the registration processes, please call at 2522 8290.

General Office